



United States Department of the Interior

BUREAU OF LAND MANAGEMENT
Alaska Fire Service
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In Reply Refer To:
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June 11, 2007

Instruction Memorandum No. AK-300-2007-019
Expires: 6/15/2008

To: Branch Chiefs and FMOs

From: Manager, Alaska Fire Service

Subject: Redelegations of Procurement/Obligation Authority

The following redelegation of authorities and use procedures are authorized for OAS-23s (Aircraft Use Report), OAS-59s (Fuel Issue Log Book), OF-286s (Emergency Equipment Use Invoice), and Purchase Requisitions.

OAS-59s:

The following individuals are authorized to sign OAS-59s (Fuel Issue Log Book):

Defries, Tamala	Military Zone
Dollard, Jason	Military Zone
Doucet, Dave	Southern Zone
Eno-Hendren, Marlene	Galena Zone
Franke, Karl	Galena Zone
Fronterhouse, Bev	Business & Tech Mgmt Branch
Gibbs, Doug	Galena Zone
Houde, Chip	Aviation Branch
Jandt, Dave	Tanana Zone
Kane, Kelly	Southern Zone
Landau, Mike	Upper Yukon Zone
Lyons, John	Military Zone
Myers, Russ	Aviation Branch
O'Brien, Pat	Upper Yukon Zone

Peterson, Jay
 Schmidt, Tom
 Slaughter, Kent
 Softich, John
 Stark, Wes
 Waters, Jerry
 Whitmer, David
 Wyatt, Lindsay

Aviation Branch
 Aviation Branch
 Upper Yukon Zone
 Aviation Branch
 Aviation Branch
 Tanana Zone
 Galena Zone
 Aviation Branch

OAS-23s:

The following individuals are authorized to sign OAS-23s (Aircraft Use Report) up to \$25,000:

Allen, Rob
 Barber, Lauren
 Baumgartner, Gary
 Butteri, Mike
 Chapman, Tony
 Clawson, Linn
 Curry, Dave
 DeFries, Tamala
 Dollard, Jason
 Doucet, Dave
 Eno-Hendren, Marlene
 Franke, Karl
 Fronterhouse, Bev
 Fueslier, Paul
 Gale, Kent
 Gibbs, Doug
 Gregg, Jon
 Houde, Chip
 Jandt, Dave
 Kane, Kelly
 Kirk, Dave
 Kubichek, Tom
 Landau, Mike
 Lyons, John
 McPhetridge, Jeff
 O'Brien, Mike
 O'Brien, Pat
 Palmer, John
 Peterson, Jay
 Ribar, Joe
 Romero, Dalan
 Roos, Mike

Smokejumper Mgmt Section
 Coordination Center
 Smokejumper Mgmt Section
 Tanana Zone
 Fire Management Resources Section
 Coordination Center
 Coordination Center
 Military Zone
 Military Zone
 Southern Zone
 Galena Zone
 Galena Zone
 Business & Tech Mgmt Branch
 Southern Zone
 Communications Section
 Galena Zone
 Coordination Center
 Aviation Branch
 Tanana Zone
 Southern Zone
 Coordination Center
 Smokejumper Mgmt Section
 Upper Yukon Zone
 Military Zone
 Smokejumper Mgmt Section
 Fire Operations Branch
 Upper Yukon Zone
 Information Technology Section
 Aviation Branch
 Logistics Operations Branch
 Smokejumper Mgmt Section
 Fire Management Resources Section

Schmidt, Tom	Aviation Management
Slaughter, Kent	Upper Yukon Zone
Softich, John	Aviation Management
Stark, Wes	Aviation Management
Waters, Jerry	Tanana Zone
Whitmer, Dave	Galena Zone

Form OF-286:

The following individuals are authorized to sign Form OF-286 (Emergency Equipment Use Invoice) as Receiving Officer during emergency incidents. This authority may not be redelegated.

Fronterhouse, Bev	Business & Tech Mgmt Branch	Unlimited
Sylte, Barb	Financial Services Section	Unlimited
Jandt, Dave	Tanana Zone	\$10,000
Defries, Tamala	Military Zone	\$10,000
Kane, Kelly	Southern Zone	\$10,000
Slaughter, Kent	Upper Yukon Zone	\$10,000
Nicholson, Tracy	Financial Services Section	\$ 5,000
Wallace, Eileen	Financial Services Section	\$10,000
Whitmer, David	Galena Zone	\$10,000

Requisition Procurement:

Unlimited requisition procurement authority is delegated to the following FMOs and Branch Chiefs. This authority may not be redelegated. Acting Branch Chiefs and FMOs are delegated up to \$10,000.

\$5,000 requisition procurement authority is delegated to the following Section Chiefs in their activities. Authorities identified for Section Chiefs may be exercised by any individual who is a designated acting for an authorized signer.

<u>Office</u>	<u>FMOs/Branch Chiefs</u>	<u>Section Chiefs</u>
	Unlimited	\$5,000
311	Curry, Dave	Barber, Lauren Gregg, Jon
315	Kane, Kelly	
316	Defries, Tamala	Dollard, Jason Lyons, John
317	Slaughter, Kent	O'Brien, Pat

318	Jandt, Dave	Butteri, Mike
319	Whitmer, David	Eno-Hendren, Marlene Greene, John
320	Ribar, Joe	Harris, Lorenzo Bergstrand, Don
321		Pineault, Pete
322		Fitzgerald, Kevin
323		McAlpin, Jeanne
330	Fronterhouse, Bev	
331		Gale, Kent
332		Palmer, John
333		Goforth, Shirley
334		Sylte, Barb
350	Strong, Ed	
351		Doty, Tony
352		Roos, Mike
353		Romero, Dalan
360	Houde, Chip	Stark, Wes Softich, John Peterson, Jay

Unlimited requisition procurement authority is delegated to Kelly Egger pursuant to his duties as the Assistance Agreement Representative for the Chugachmuit Agreement.

Unlimited 2821 Fire Stores (project code 7777) requisition procurement authority is delegated to the following individuals:

Ribar, Joe	Logistics Operations Branch
Fitzgerald, Kevin	Supply Section
Chittenden, Lyell	Supply Section

Unlimited Information Technology (IT) requisition authority is delegated to Bev Fronterhouse.

Unlimited authority to commit authorized funds is delegated to Betty Harrison and Tawnia Harp.

The authority to sign Form 1114-4, Individual Volunteer Service Agreement as the BLM Official (Block 6 and 8) is delegated to Branch Chiefs and FMOs.

Consistent with this redelegation of authority is the responsibility for ensuring that over-expenditures do not occur and that only appropriate and authorized expenditures are made. Specific attention must be given in regard to 2810 expenditures. Refer questions concerning policy matters or "gray" areas to the AFS Budget Officer.

All charges to 2821 (e.g. fire numbers, severity codes, 9999), except stores, must be supported by an incident order and request number.

Signed by:
Edward K. Strong
Acting Manager

Authenticated by:
Shirley Goforth
Records